

# PCE PURCHASE LOG

PLEASE NOTE THE FOLLOWING:

- This form is for the first 12 months of record keeping.
- RUNNING TOTAL gives yearly consumption based on previous 12 months.
- DATE OF ENTRY should be the first WORKING day of every month.
- RUNNING TOTAL = Preceding RUNNING TOTAL + current AMOUNT.
- If purchases are made more than once a month, use the total amount purchased monthly.
- After initial 12 months proceed to PCE Purchase Log, Form E2. This log, Form E1, is to be used only once.

	Month of Purchase	Date of Entry	Amount (gallons)	Running Total (gallons)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

FORM E1